From: heetdalsaniya7@gmail.com

To: @topstechnologies

Subject: Resignation Notice

Dear sir/mam

I am writing to formally resign from my position at infotech effective Last Working Day 9/10/24

Working with TOPS Technologies has been an incredible journey. I've grown both professionally and personally, thanks to the amazing team and supportive environment here.

Thank you for all the opportunities and experiences. I look forward to staying in touch and wish the company continued success.

Name : heetdalsaniya

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From: heetdalsaniya7@gmail.com

To : @infotech

Subject: Introduction to client

Dear : sir

I hope this email finds you well. My name is heet dalsaniya and I am excited to introduce myself as your new account manager at infotech company I am looking forward to working closely with you to ensure we meet all your needs and exceed your expectations.

Please feel free to reach out to me at any time if you have questions or need assistance. I am here to support you.

Name : heet dalsaniya

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From: heetdalsaniya7@gmail.com

To: @topstechnologies

Subject: Request for Salary Review

Dear sir/mam

I hope this message finds you well. I am writing to discuss the possibility of a salary review. Over the past 9/10/24 I have taken on additional responsibilities and consistently delivered quality results. I believe that my performance and contributions to the team justify a review of my current compensation.

I would appreciate the opportunity to discuss this further at your earliest convenience. Thank you for your understanding and consideration.

Name : heet dalsaniya

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From: heetdalsaniya7@gmail.com

To: tops@technologies

Subject: Quotation

Dear sir/mam

you well. I am writing on behalf of tops@technologies to inquire about the purchase of 50 laptops for our team. We are looking to upgrade our current equipment to enhance productivity and ensure our employees have the necessary tools to perform their tasks efficiently.

Processor: Intel i7

RAM: 16GB or more

Storage: 512GB SSD or more

Graphics: Dedicated GPU (if applicable)

Operating System: Windows 11 Pro

Could you please provide us with a detailed quotation for the above specifications? Additionally, we would appreciate information on the warranty, delivery time, and any bulk purchase discounts you may offer.

We are looking forward to your prompt response and hope to establish a long-term business relationship with your company.

Thank you for your

Name : Heet dalsaniya

Phone : 7990349040

Company name : infotech

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From: [heetdalsaniya7@gmail.com](mailto:heetdalsaniya7@gmail.com)

To : @topstechnologies

Subject: boos about a problem

Dear : sir

I hope you are well. I am writing to inform you about an issue I am encountering with Despite my efforts to resolve it independently, the problem persists and is impacting specific Areas of learning and development

Could we schedule a meeting to discuss this matter and explore possible solutions? Your guidance and support would be greatly appreciated.

Thank you for your understanding.

Best regards

Name: heet dalsaniya